

Request for Field Trip

Teacher's Name Chastity Homra School OCCHS

Destination (include address) Orlando Florida

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) High School Subject Area (secondary) Cheer

1. How is this trip an integral part of an approved course of study? _____

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

- a. _____
- b. _____
- c. _____
- d. _____

3. Follow-up activities for this unit will include the following activities:

- a. _____
- b. _____
- c. _____
- d. _____

4. Transportation Requested: Yes

5. Date of Trip: Feb 8 - Feb 14, 2017 Overnight - Needs Board Approval

6. Substitutes Requested (if necessary): N/A

7. Parental Permission Forms Received: Yes

8. Plans of Students Not Going On Trip: N/A

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Jenny Wilder

10. What is the total number of students going on the trip? 19

11. How much regular classroom instructional time will be missed? 4 days

12. What is the approximate cost of the trip per student? \$0.00

13. How are you funding the trip? Fundraising

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration

(2) Meals

(3) Lodging (include name of hotel and cost per night) _____

(4) Mileage

(5) Other anticipated expenses such as parking (specify) _____

Signed: Chastity Homra Date: Oct 25/16
(Teacher Requesting Trip)

Approved By: Greg Barclay Date: 10/27/16
(Signature of Principal)

Approved By: Walt Howell Date: 10/23/16
(Signature of Assistant Director of Schools)

Approved By: [Signature] Date: 10/28/16
(Signature of Director of Schools)

Approved by Board (if necessary): _____

Remarks or Conditions: _____